

Managing Credited Interest

Overview

The following setup can be performed in order to credit the interest, This can be useful if a client was refunded the amount of an overpayment but was not given the interest.

Credited Interest is available for Open Cash Credit (OCH) transactions only.

Creating A/R Class Codes for Credited Interest

The first step is to create the required A/R Class Codes for Credited Interest or to ensure that they are created. A/R Class Codes for the following transaction types are required:

- ICR – Interest Credited: The interest on the refund is automatically transferred to this A/R Class
- OCH – Open Cash Credit: An A/R Penalty Interest Method is required for this class code.

Credited Interest

You need to create an A/R Class Code for Credited Interest. The transaction type is Interest Credited. No Interest or Penalty method is associated with this A/R Class Code.

To create an A/R Class for Credited Interest:

1. Launch GNA.
2. Select **Application Configurations > Accounts Receivable > A/R Class**.
3. Click **New** to create a new A/R Class Code.

Accounts Receivable



Govern New Administration (GNA)

Options Parameters Application Configurations Editors Utilities Windows Tools Help Year

Profile Editor Field Mask Editor Constant Value Editor Shared Expression Editor Queries Editor Formula Editor Logical Expression Block Editor External Command Editor Number Format Editor Text Style Editor Email Template Editor System Validation Table Editor User Validation Table Editor Data Mapping Editor Resource File Editor Batch Process Definition Editor Dynamic Search Configuration

A/R Class (2017) Profile Editor Batch Process Definition Editor A/R Class (2016) X

ALSTOM_PH1 - ALSTOM_PH1
ECO_FLAT - ECO Dev Flat Fee
Elderly - Elderly
PPALSTOM_PH1 - PPALSTOM_PH1
PPATTNYFEE - PPATTNYFEE
PPCLERKCOM - PPCLERKCOM
PPCOURTCOST - PPCOURTCOST
PPTAX - Personality Tax
REATTNYFEE - REATTNYFEE
RECLERKCOM - RECLERKCOM
RECOURTCOST - RECOURTCOST
REICR - Real Property Interest Credited
REINT - Interest
REMuniLien - REMuniLien
REOCH - Real Property Open Cash Credit
RETAX - Real Property Tax
REWQF - REWQF
TRRCLASS - TRRCLASS
TTRREFUND - TTR Refund
UBDEP - Sewer Deposit
UBDSC - Swr-Reconnect Fee
UBOCH - Sewer Open Cash Credit
UBPEN - Sewer Penalties
UBREFUND - Sewer Refund
UBRETCK - Returned Check Fee
UBSEWER - Sewer
WQFExpense1 - WQFExpense1

A/R Class

REICR - Real Property Interest Credited

Code: REICR [Edit](#)

English Short Description: RE Interest Credited

English Long Description: Real Property Interest Credited

Subsystem: Real Property Tax

Cycle: Real Property Tax

Transaction Type: Interest Credited

Interest/Penalty Method:

Tax Title/Lien A/R Class:

Tax Deferral A/R Class:

Link to Reason A/R Class:

Link to Interest A/R Class:

Link to Penalty A/R Class:

Link to Discount A/R Class:

Link to MCR Group:

Bankruptcy A/R Class:

Delinquency collection A/R Class:

Payable In Installment: ☐

External GL Distribution: ☐

Not Subject to Abatements: ☐

Category/Group/Revenue Code:

Default Amount:

GL Distribution:

A/R Method:

Priority (Highest Number = Highest Priority)

☐ Apply Before Installment

☐ Apply Before Date

Discount On

Before Date: Or Number of days:

Percentage:

6.1.1702.855 - CTG2_MTL-SQL2014_SQL

4. Enter a unique set of characters to identify the A/R Class Code in the **Code** parameter.
5. Enter description in the **Short** and **Long Description** fields.
6. Select the subsystem from the **Subsystem** drop-down list.
7. Select a cycle code from the **Cycle** drop-down list.
8. Complete additional parameters as required.
9. Click **Save**.

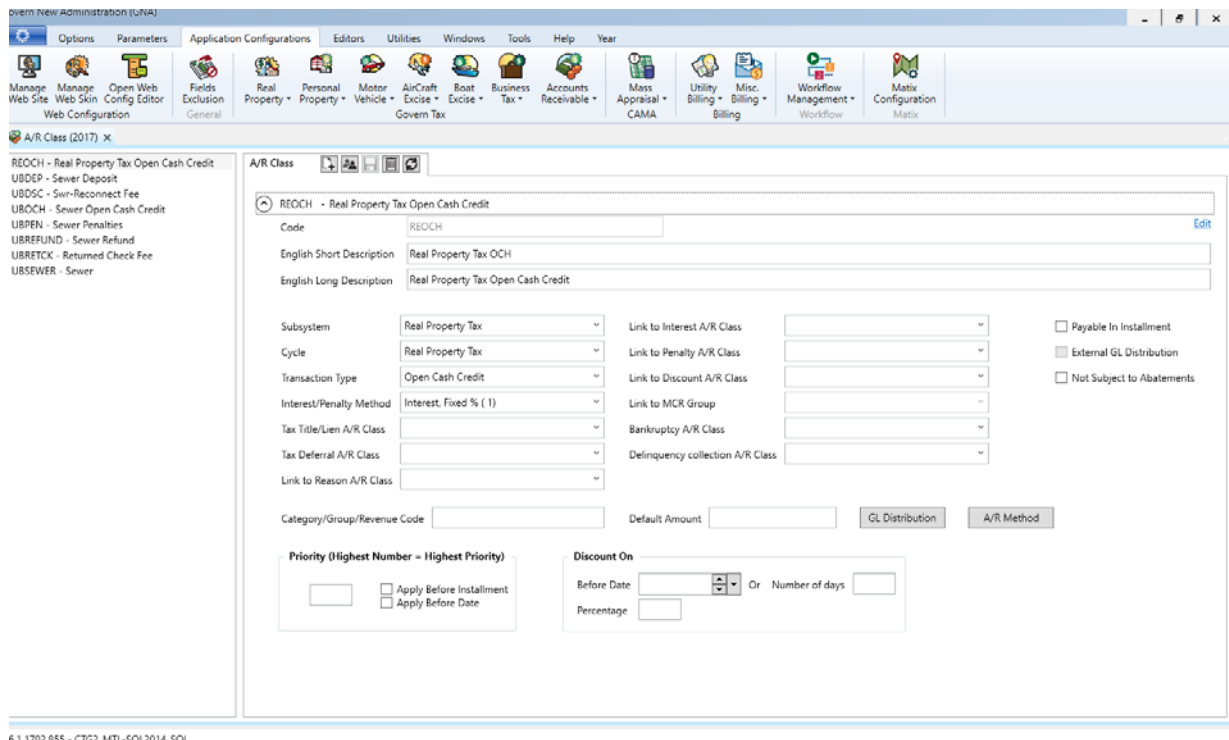
Open Cash Credit

Because Credited Interest is available for Open Cash Credit (OCH) an A/R Class Code for OCH transaction with interest must be created.

Note: Only the standard interest methods can be used. Credited Interest is not available for the custom interest methods.

To create an A/R Class for Credited Interest:

1. Launch GNA.
2. Select **Accounts Receivable > A/R Class**.
3. Click **New** to create a new A/R Class Code.



A/R Class (2017)

REOCH - Real Property Tax Open Cash Credit
 UBDEP - Sewer Deposit
 UBOSC - Sewer Reconnect Fee
 UBOSCH - Sewer Open Cash Credit
 UBOPEN - Sewer Penalties
 UBREFUND - Sewer Refund
 UBRETCK - Returned Check Fee
 UBSEWER - Sewer

A/R Class

Code: REOCH [Edit](#)

English Short Description: Real Property Tax OCH

English Long Description: Real Property Tax Open Cash Credit

Subsystem: Real Property Tax

Cycle: Real Property Tax

Transaction Type: Open Cash Credit

Interest/Penalty Method: Interest, Fixed % (1)

Tax Title/Lien A/R Class: [Dropdown]

Tax Deferral A/R Class: [Dropdown]

Link to Reason A/R Class: [Dropdown]

Link to Interest A/R Class: [Dropdown]

Link to Penalty A/R Class: [Dropdown]

Link to Discount A/R Class: [Dropdown]

Link to MCR Group: [Dropdown]

Bankruptcy A/R Class: [Dropdown]

Delinquency collection A/R Class: [Dropdown]

Category/Group/Revenue Code: [Text]

Default Amount: [Text]

GL Distribution: [Button]

A/R Method: [Button]

Payable In Installment: ☐

External GL Distribution: ☐

Not Subject to Abatements: ☐

Priority (Highest Number = Highest Priority)

Apply Before Installment: ☐

Apply Before Date: ☐

Discount On

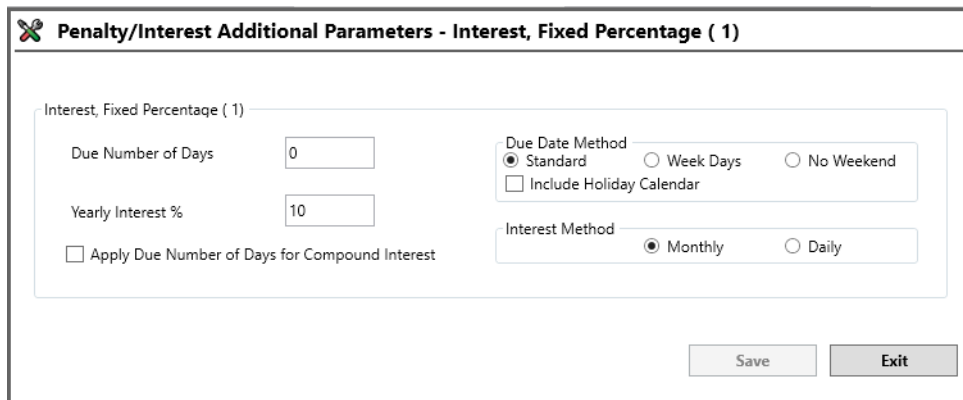
Before Date: [Text] Or Number of days: [Text]

Percentage: [Text]

4. Enter a unique set of characters to identify the A/R Class Code in the **Code** parameter.
5. Enter description in the **Short** and **Long Description** fields.

Accounts Receivable

6. Select the subsystem from the **Subsystem** drop-down list.
7. Select a cycle code from the **Cycle** drop-down list.
8. Select an interest and penalty method from the **Interest / Penalty** drop-down list.
9. Select the **A/R Method** button to complete the **Penalty / Interest** parameters.



Penalty/Interest Additional Parameters - Interest, Fixed Percentage (1)

Interest, Fixed Percentage (1)

Due Number of Days

Yearly Interest %

☐ Apply Due Number of Days for Compound Interest

Due Date Method
☒ Standard ☐ Week Days ☐ No Weekend
☐ Include Holiday Calendar

Interest Method
☒ Monthly ☐ Daily

10. Enter the amount of interest and the Due Date Method.

Note: Fields vary according to the method selected.

11. Click **Save** on the Interest Penalty window.
12. Click **Save** on the A/R Class window.

Creating a Transaction with Credited Interest

Credited Interest is created for overpayments.

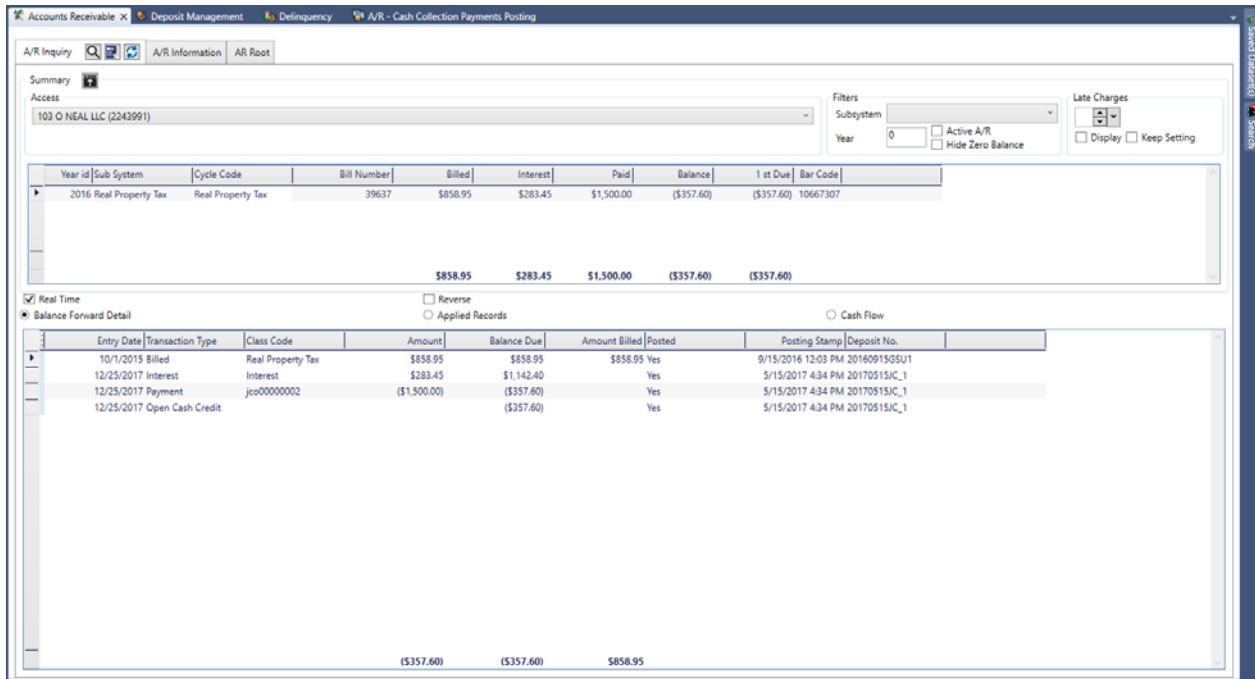
The amount of the overpayment is displayed as an Open Cash Credit in Govern Accounts Receivable.

In the following screen shot an example of an overpayment of \$113.97 on a Real Estate bill is shown.

To view the Open Cash Credit:

1. Launch Govern.
2. Open a Profile that contains Accounts Receivable.

3. Open the Accounts Receivable form.
4. Perform a search to retrieve the applicable record.



Accounts Receivable X Deposit Management Delinquency A/R - Cash Collection Payments Posting

A/R Inquiry A/R Information AR Root

Summary Access 103 O NEAL LLC (2243991)

Filters Subsystem Year 0 Active A/R Hide Zero Balance

Late Charges Display Keep Setting

Year id	Sub System	Cycle Code	Bill Number	Billed	Interest	Paid	Balance	1 st Due	Bar Code
2016	Real Property Tax	Real Property Tax	39637	\$858.95	\$283.45	\$1,500.00	(\$357.60)	(\$357.60)	10667307
				\$858.95	\$283.45	\$1,500.00	(\$357.60)	(\$357.60)	

☒ Real Time ☐ Reverse ☐ Applied Records ☐ Cash Flow

Balance Forward Detail

Entry Date	Transaction Type	Class Code	Amount	Balance Due	Amount Billed	Posted	Posting Stamp	Deposit No.
10/1/2015	Billed	Real Property Tax	\$858.95	\$858.95	\$858.95	Yes	9/15/2016 12:03 PM 20160915GSU1	
12/25/2017	Interest	Interest	\$283.45	\$1,142.40		Yes	5/15/2017 4:34 PM 20170515IC_1	
12/25/2017	Payment	jco00000002	(\$1,500.00)	(\$357.60)		Yes	5/15/2017 4:34 PM 20170515IC_1	
12/25/2017	Open Cash Credit			(\$357.60)		Yes	5/15/2017 4:34 PM 20170515IC_1	
				(\$357.60)	(\$357.60)	\$858.95		

The Payment and Open Cash Credit must be posted before you can create a Refund.

5. Right click on the payment to open the Refund form.

Accounts Receivable

Accounts Receivable - Refunds

Detail

Receipt # jco00000002

General Information

Subsystem	Year	Bill Number	Invoice No.	Check No.	Cycle Code
Real Property Tax	2016	39637			RE

Detail

Date	Effective On	Amount	Interest	Total to Refund
6/29/2018	6/29/2018	\$357.60	\$17.88	\$375.48

Class Code

Real Property Tax

From Install

Due Date

Discount Date

Comment

Justification Code

Deposit Number

20170503/C_2 (Refund-jcormack)

Notes

Payer Information

Letter Code

Payer Name

103 O NEAL LLC
P O BOX 210101
NASHVILLE TN 37221

Cancel Save Exit

The interest accrued on the overpayment is displayed in the **Interest** field on the Refund form.

- Enter the deposit number for the refund in the **Deposit Number** field.
- Click **Save**.

The Credited Interest is displayed in A/R Inquiry.