103-Department Maintenance "Owner As Of" Parameter

Govern V6

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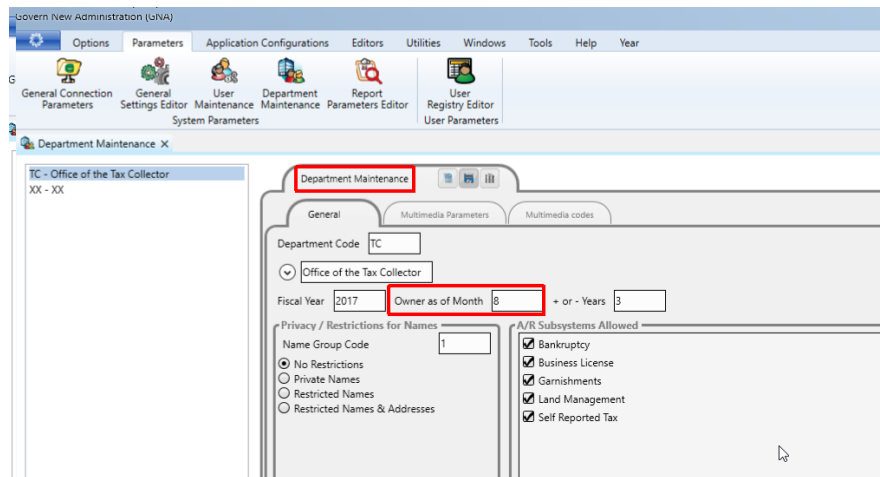Last Revision Update: 12/1/2017

DOCUMENT AUDIT REVISION HISTORY				
Version	Date	Authors	Release	Changes
1.0	YYYY-MM-DD	Olusegun Olaniyan	6.x.1799.99	Document creation

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Overview

The *Department Maintenance* form is used to define the profile for each department. This includes the fiscal year used by the department, access to the *Govern* data entry functions and access to *Accounts / Receivable* (A/R) data. This form also contains the *Multimedia* parameters and *Multimedia Codes*.

Functionality

This feature allows users to enter the "Owner as of" Month and +/- year in the GNA Department Maintenance form. This parameter is used for Search queries that displays the owner based upon the settings for the department/profile. This parameter is also used to create the "Owner" links to the workflow. Users of Govern for Windows will recognize that these fields already exists in (Table: USR_DEPARTMENT).

USR_DEPARTMENT.**OWNER_MM** – This is the month

USR_DEPARTMENT.**OWNER_YY** – This is the +/- year

EXAMPLE

In this example, the month of ownership is October, i.e. OWNER_MM = 10, and the owner year was a year prior to the current year, i.e. OWNER_YY = -1.

The PC_OWNER.AS_OF_DATE will need to be evaluated in order to determine the owner in October of the previous year, who may not necessarily be the current owner.

User Interface

Department Maintenance tab – General sub tab parameters
Fiscal Year: Specify the fiscal year that the department is working in. This year is displayed on the toolbar of the Govern New Administrator (GNA), Govern, Govern Batch Processing applications.

NOTE: This field must be modified manually when the department changes to a new fiscal year.

Owner as of Month / Plus (+) or Minus (-) Years
The Owner as of Month feature allows you to specify the month that the system will register new owners. For example, the assessor's office might use the date of March 1 as their annual registration

date. This means that if a parcel is sold after March 1 plus a day, i.e. March 2, 3 etc., the previous owner will still be considered as the *Owner* because they were in possession as of March 1.

Owner as of Month: Specify the (as of) month to be used when creating new property owners.

+ or – Years: Specify the number of years added, or subtracted, from the fiscal year, relative to the last assessment.

For example, if the last assessment was performed in the year 2007, and the current year is 2009, we would enter –2, i.e. (2007-2009 = -2), in the **+ or - Years** parameter.

APPENDIX

Govern Tables

The following tables have been created or modified in the implementation of this feature:

USR_DEPARTMENT

- **OWNER_MM** – This is the month
- **OWNER_YY** – This is the +/- year