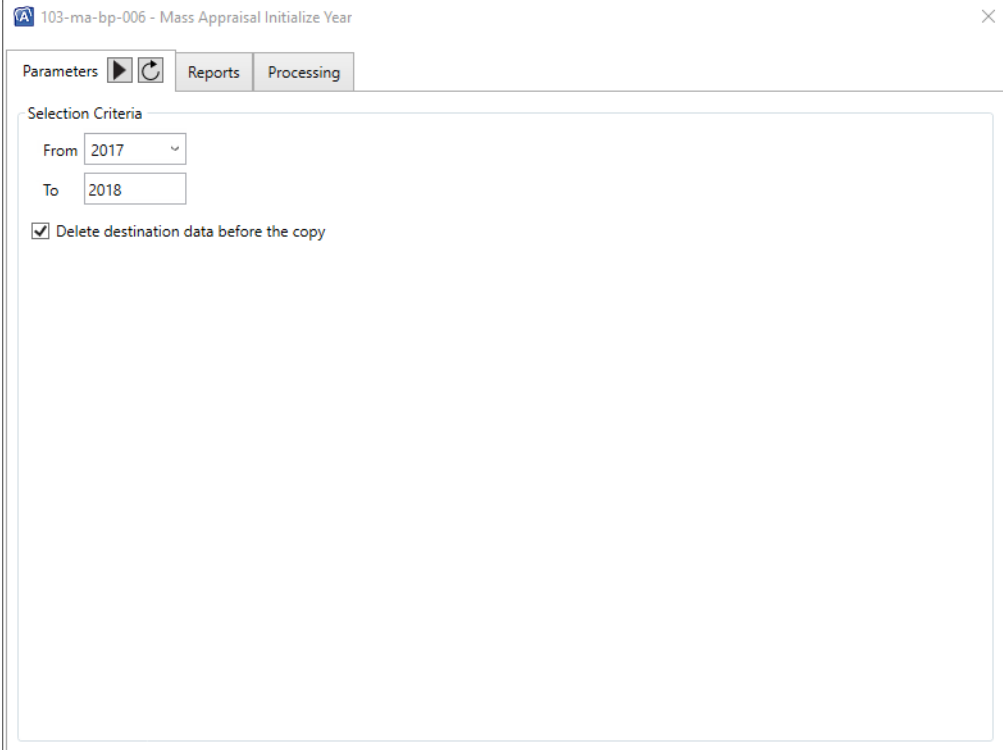


Mass Appraisal Initialize Year

Overview

Run the *Mass Initialize Year* batch process in to order to copy Mass Appraisal data from one year to another year.



103-ma-bp-006 - Mass Appraisal Initialize Year

Parameters ▶ ↺ Reports Processing

Selection Criteria

From 2017

To 2018

☒ Delete destination data before the copy

A typical use is to run this process once a year in order to copy data from the current fiscal year to the next. However, it could be run to copy data from any year in which data exist to any other year. If data already exist, they are not overwritten. *For a list of the data that are copied, see Data Copied on page 177.*

Prerequisites

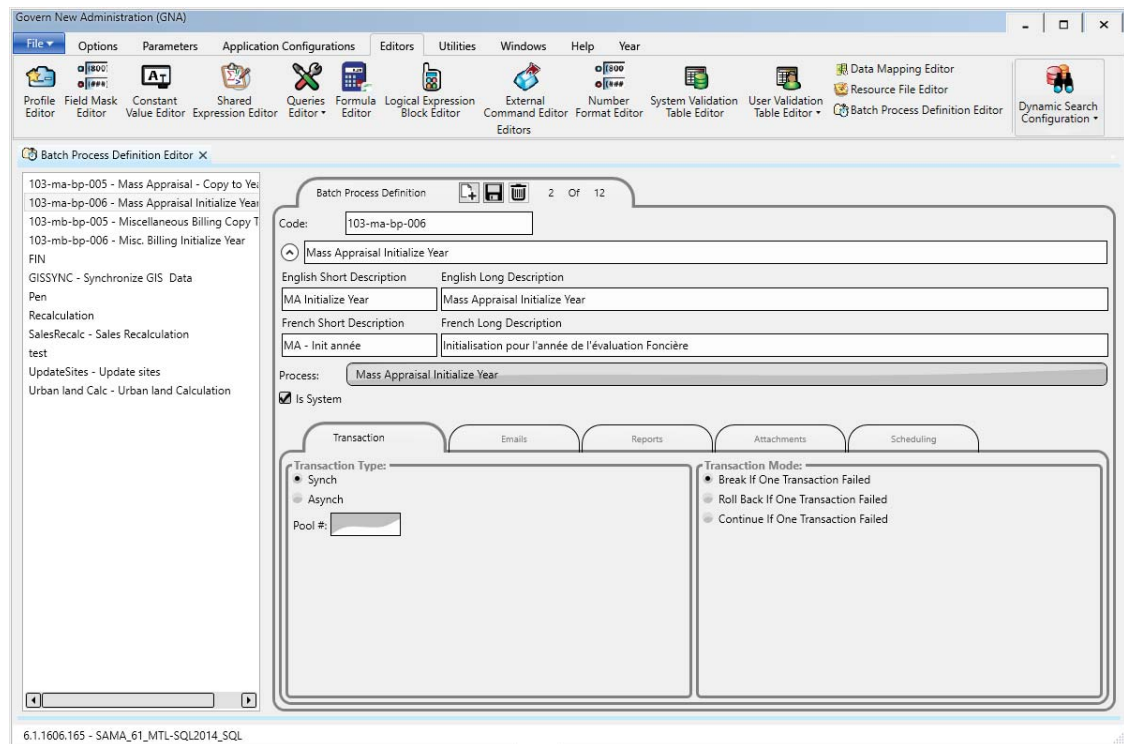
It is recommended to run the Copy to Year batch process before running the Initialize Year process. The Copy to Year process copies administrative parameters and tables to the year. The Initialize Year process copies the data.

Configuring the Initialize Year Batch Process

The Initialize Year is a System batch process. It is accessible in the Mass Appraisal menu in GNA. This batch process can be configured, like any other batch process. Additional Initialize Year batch processes can be defined. These can be added to one or more Profiles and run from Govern.

To configure the batch process:

1. Launch GNA.
2. Select **Editors > Batch Process Definition Editor**.
3. Select **103-ma-bp-006 > Initialize Year**.



4. Select the **Transaction** tab.

If you are using the System **Initialize Year** batch process, the **Transaction Type** and **Transaction Mode** cannot be modified.

Govern CAMA: General Information

These are set to the following:

- **Sync:** In synchronous batch processing, transactions are processed one after another in a sequence. If there are multiple steps in the process, one step is completed before the next begins.
- **Break If One Transaction Failed:** The process terminates when a transaction fails. All the transactions that were completed are cancelled. All the computations are returned to the starting point.

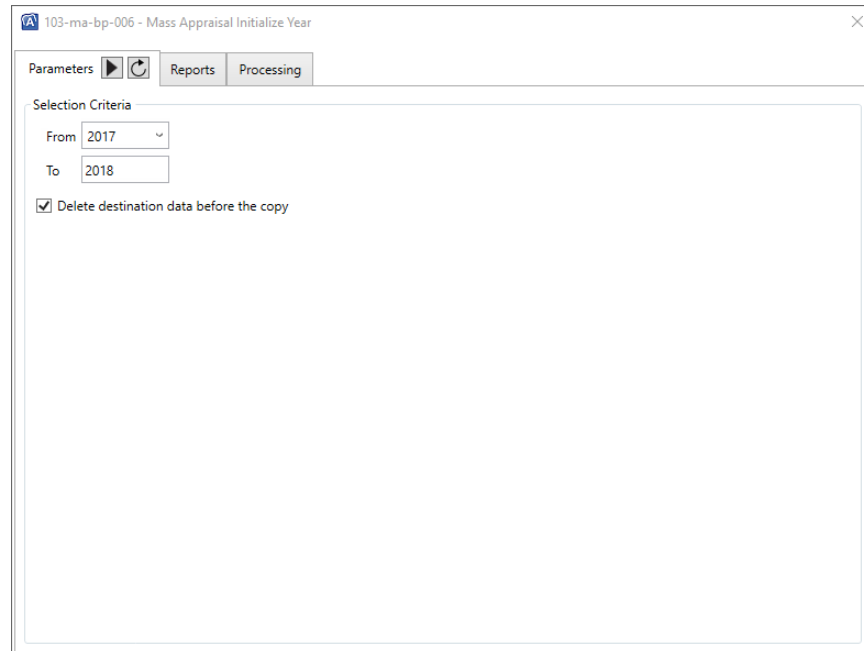
Note: If you are creating one or more additional Initialize Year batch processes to run in Govern, these fields are enabled. However, because the batch process is designed to run in this Transaction Type and Mode, the settings are switched to Synchronous Mode and Break If One Transaction Failed when you run the process, regardless of the user input.

Regardless of whether you are running the System batch process or a user-defined process, you can add an e-mail and set up scheduling as for any other batch process. Refer to the Govern Scheduler documentation for details.

Running the Initialize Year Batch Process

To run the System Copy to Year batch process:

1. Launch GNA.
2. Select **Application Configurations > Mass Appraisal > Initialize Year**.



3. Select the year in the **From** drop-down list, in which the data that you want to copy exist.
Only the years from which data exist appear in the list.
4. Enter the year to which you want to copy the data in the **To** parameter.
5. Select the **Delete destination data before the copy** to overwrite the data that already exist in the destination year.
Otherwise, if you do not select this option and data already exist for the destination year, they are not overwritten.
6. Click the **Run** button to run the batch process.

If you are running the batch process in Govern, you can set up a schedule to run it on a regular basis or at a future time.

When you run the batch process, messages appear to indicate the number of records copied to the destination year and the number of records skipped.

Data Copied

Data from the following tables are copied from the selected year to the destination year during the batch process with the following exceptions:

Govern CAMA: General Information

Exceptions

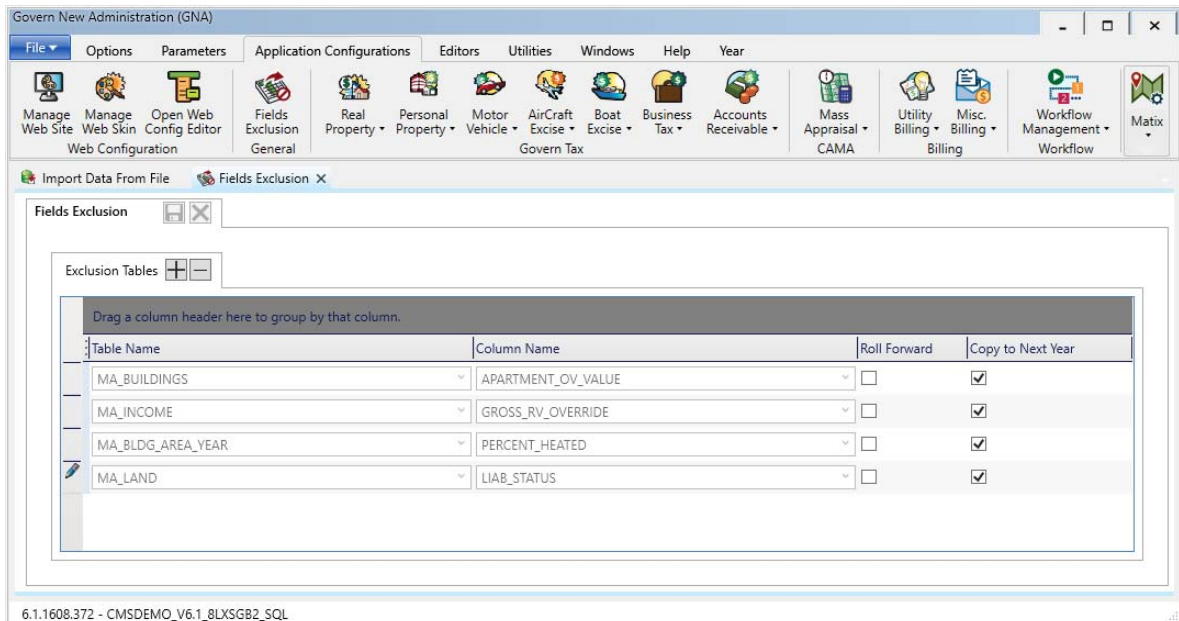
The following exceptions apply:

Data already exist: If data already exist in the destination year for selected records, the records are skipped, unless the **Delete data in destination year** option is selected.

Field Exclusion: Fields specified in the Field Exclusion List are not copied.

To add fields to the Field Exclusion list:

1. Launch GNA.
2. Select **Application Configurations > Field Exclusion**.



Fields Exclusion

Exclusion Tables

Drag a column header here to group by that column.

Table Name	Column Name	Roll Forward	Copy to Next Year
MA_BUILDINGS	APARTMENT_OV_VALUE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MA_INCOME	GROSS_RV_OVERRIDE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MA_BLDG_AREA_YEAR	PERCENT_HEATED	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MA_LAND	LIAB_STATUS	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6.1.1608.372 - CMSDEMO_V6.1_8LXSGB2_SQL

3. Click the **Add** button.
A list of tables appears in the **Table Name** column.
4. Select the applicable table.
A list of columns appears in the **Column Name** column.
5. Select the applicable column.
6. Select **Copy to Next Year** to exclude the field from the **Initialize Year** process.

7. Select **Roll Forward** to exclude the field from the **Roll Forward** process.
8. Click **Save**.

Property Control Tables

- PC_LEGAL_INFO
- PC_AREA

Mass Appraisal Tables

- | | |
|-----------------------|----------------------|
| • MA_BLDG_AREA_YEAR | • MA_NY_CODE |
| • MA_BLDG_DRAWING | • MA_OVERRIDE * |
| • MA_BUILDINGS | • MA_PA_LAND |
| • MA_BUILDINGS_2 to 9 | • MA_PA_LAND_DETAIL |
| • MA_CA_VAL_TRACKING | • MA_PA_SOIL_DETAIL |
| • MA_INCOME | • MA_SITE |
| • MA_INCOME_2 to 9 | • MA_URAR_COMMENTS |
| • MA_INCOME_DETAIL | • MA_URAR_COST |
| • MA_LAND | • MA_URAR_IMPROV |
| • MA_LAND_2 to 9 | • MA_URAR_NBHD |
| • MA_LINKS_PERCENT | • MA_URAR_PRIORSALES |
| • MA_LK_EXEMPTIONS | • MA_URAR_PUB |
| • MA_LK_INC_FIELD | • MA_URAR_RECONCIL |
| • MA_MASTER | • MA_URAR_SALECOMP |
| • MA_MISC_STRUCTURES | • MA_URAR_SITE |
| • MA_MRA | • MA_URAR_SUBJECT |
| • MA_MRA_2 to 9 | • MA_VALUES_TABLE |
| • MA_NY_AG | |

Note: *Overrides are not copied from MA_OVERRIDE if the Ending Year is earlier than the destination year.