Govern V6 Keyboard Shortcuts

Although the Govern User Interface (UI) is designed for use with a mouse, users can also benefit from using keyboard shortcuts. Over the course of a full day, you could save several minutes by using keyboard shortcuts instead of the traditional point and click of the mouse. The following shortcuts are for the Govern Release 6.x User Interface.

Govern

Key or Combination	Action
F1	Select the Help Ribbon
F2	Select the Home Ribbon
F3	Select the auto-hide Quick Search pane (Predefined Search)
Alt + F3	Advanced Search / Quick Search pane (Toggle)
Ctrl + F3	Select the auto-hide Saved Dataset pane
Shift + F3	Select the Query Tool (Only valid if the Query Tool is installed)
Ctrl + F4	When a form is selected, it will close the current active form
F5	Refresh an Open Form
F6	Go to Previous record in the Tree view pane
F7	Go to the Next record in the Tree view pane
F11	Display current form in full screen mode *(Double click on window title bar to restore)*
Ctrl+F9	Go to the First record
Ctrl+F10	Go to the Previous record
Ctrl+F11	Go to the Next record
Ctrl+F12	Go to the Last record
Ctrl+N	Create a New record
Ctrl+S	Save a record
Alt +Del	Delete
Shift+Esc	Cancel a Save
Ctrl + Tab	Cycle forward between open Profiles
Ctrl + Shift + Tab	Cycle backwards between open Profiles
Ctrl + H	Display Entity Audit screen
Ctrl + F	Search for a string within an OpenForm or Browse pane
Click (Right Mouse Button)	Expand or contract the browse pane of an OpenForm with a grid

Govern (Mass Appraisal - Buildings)

Key or Combination	Action
Ctrl + Shift + F10	Move Previous record of a parent entity from a Child Entity
Ctrl + Shift + F11	Move Next record of a parent entity from a Child Entity

OpenForms Designer (OFD)

Key or Combination	Action
Ctrl + O	Open a new Entity
Ctrl + S	Save a change
Ctrl + N	Create a new Form
Ctrl + F	Find
Ctrl + U	Undo
Ctrl + (Up cursor arrow)	Zoom in
Ctrl + (Down cursor arrow)	Zoom out

General

Key or Combination	Action
Ctrl + T	Enter current date (i.e. Today) in Date field *(Specific to Date fields)*